Schoolshoponline - Parents Short Guide to Ordering Uniforms

1 Logging In
   1. Select Uniforms Online from your School Website (Your uniform coordinator will provide the location) then enter your details into the login screen (Select “Click here to register” if you are not already registered.

2 Selecting Uniforms
   1. Select Quick Order Form from the eStore Tab or the eStore icon.
   2. Select the Uniform Category.
   3. Enter the quantity of each uniform.
   4. Select the Size and/or Colour.
   5. Select Add to Cart from the bottom of the form.
   6. Select Continue Shopping to add more purchases or
   7. Select Checkout

3 How to Pay
   1. Select payment method (selecting PayPal will also allow Credit Card payments). You do not need a PayPal account to pay by credit card.
   2. Select student’s name and add any desired comments
   3. Select Continue and you will be taken to the payment section of your choice

Fee Structure for eStore (Uniforms, books etc)
   Credit Card or PayPal
   • 2% of total (minimum 60 cents) plus Bank/Merchant fees of 30 cents plus 1.5%
   eWallet
   • 2% of total (minimum 60 cents) (there are no Bank/Merchant fees)
   • There is a transaction fee of 30 cents per top-up for eWallet (regardless of the amount topped up).